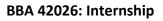


Comments:

University of Ruhuna

Faculty of Management and Finance

On Site Supervisor Evaluation Form





Student Name:									
Student Registrat	ion Number:	Specialization Area: Acco	ounting/Entrepreneurship/HRM/N	√arketing					
Host Company/O	rganization:								
Mailing Address:									
Internship Superv	visor Name:								
Supervisor Position	on/Title:								
Supervisor Phone	· Number:								
Supervisor Email:	·								
This evaluation for supervising the in each of the interr dimension by spe	nis assessment is to provide the stu orm should be completed by the in otern's work assignments. The stud on ship dimensions identified below. ecifying a score based on the performance are supervisor Eval	ternship site supervisor or the ind dent's grade is partially based on y . Use the evaluation criteria to ass rmance ratings and descriptors de	lividual who is most closely responsively responsively evaluation of his/her perform ess the student's performance on elineated in the assessment form.	nsible for nance on each					
Evaluation		Performance Rating							
Dimensions	Needs Improvement 0 2	Meets Expectations 4 6	Excellent 8 10	Score					
Achievement of									
Internship Objectives	Comments:								
Quality of Work									
	Comments:								
Ability to Learn									
	Comments:								
Initiative and Creativity									
,	Comments:			,					
Character Traits									
	Comments:								
Dependability									
	Comments:								
Attendance and Punctuality									
	Comments:								
Organizational									
Fit	Comments:								
Response to									
Supervision				•					

		Superv	isor Evaluation of Inte	ernship – Student's S	Skills		
Evaluation Dimensions	Beginning 0		Performance Rating Competent 1		Accomplished		
echnical Skills			-	_			
	Comments	s:			1		
ommunication kills							
	Comments	s:			'		
Analytical/ Critical Fhinking Skills							
	Comments	s:					
eadership bilities	Comments						
Interpersonal and Teamwork Skills	comments	S .					
	Comments	s:					
		•					
		Overall Perfo	rmance Evaluation of	Student Intern			
Outstanding	g	Very Good	Satisfactory	Marginal	Unsatisfact	ory	
Comments:							
I have reviewed this evaluation with the student intern. If yes, the date of review:				Yes	No		
				Date o	Date of Review		
Comments:					1		
If a position were available within your company/organization, would y			organization, would you	Yes	No	No	
recommend this student for employment?				Ш			
Comments:							
		Your Eva	aluation of Internship	Program			
We would very n the program:	nuch appre	eciate your rating of ou	ur internship program and	any suggestions that you	may have for imp	roving	
Outstanding	g	Very Good	Satisfactory	Marginal	Unsatisfact	ory	
Suggestions for im	nprovement	:					
pervisor Signatur	re		Date				
Your appraisal o	of our stude		ternship program and for t your associated comment rnship programs.				