

## University of Ruhuna

### Instructions on presenting at the Sessions

- Presenting of papers at the sessions (oral) is strictly restricted to permanent staff members of the University of Ruhuna or postgraduate students registered at the University of Ruhuna.
- Undergraduates, and Graduates and Temporary Staff co-authors who are not registered for a postgraduate programme at the University of Ruhuna will be allowed to present at the poster session only.
- When the scheduled presenter is unavailable for presentation due to unavoidable circumstances, a co-author can present if he/she is a Permanent Staff Member or a Postgraduate Student at the University of Ruhuna.
- If the co-authors are not permanent staff members or postgraduate students, another Permanent Academic Staff member in the same discipline, although not a co-author, can present at the session on behalf of the scheduled presenter with the prior approval of the organizing committee.
- When a presenter is unavailable at the session for presenting, the corresponding author will be blacklisted from presenting in the University of Ruhuna Academic Sessions for a period of 3 (THREE) consecutive years and a notification about the blacklisting will be sent to his/her personnel file.